

RENTAL APPLICATION

Provide at least two years of history in Sections 1 & 2. Fill out all sections completely.
Attach additional sheets if more space is needed. Please type or print all information clearly.

LANDLORD/BROKER INFORMATION

Landlord/Broker (Company) _____
Agent _____
Office Address _____
Phone(s) _____
FAX _____ E-mail _____

1. APPLICANT INFORMATION

APPLICANT 1 Check if additional information is attached
Full Name _____
Is Applicant at least 18 years old? Yes No
Social Security Number _____
Driver License Number _____
Home Phone _____ Work Phone _____
Present Address & ZIP _____
 Own Rent _____
From _____ To: _____ Rent/Mortgage \$ _____ / mo.
Landlord/Mortgage Co. Name & Phone _____
Previous Address & ZIP _____
 Own Rent _____
From _____ To: _____ Rent/Mortgage \$ _____ / mo.
Landlord/Mortgage Co. Name & Phone _____
In case of an emergency, contact _____
Relationship _____ Phone(s) _____

2. EMPLOYMENT INFORMATION

APPLICANT 1 Check if additional information is attached
Current Employer _____
City/State _____
Phone _____ Supervisor _____
Position _____
Gross Income: \$ _____ /mo. OR
\$ _____ /hr., for _____ hrs. per week (on average)
Employed from _____ to _____
 PROOF OF INCOME ATTACHED
Previous Employer _____
City/State _____
Phone _____ Supervisor _____
Position _____
Gross Income: \$ _____ /mo. OR
\$ _____ /hr., for _____ hrs. per week (on average)
Employed from _____ to _____

PROPERTY INFORMATION

Address _____
Move-in Date _____ Term _____
Monthly Rent \$ _____ Application Fee \$ _____
Other Fee _____ \$ _____
Other Fee _____ \$ _____
 See Advance Payment Addendum for additional information

APPLICANT INFORMATION

APPLICANT 2 Check if additional information is attached
Full Name _____
Is Applicant at least 18 years old? Yes No
Social Security Number _____
Driver License Number _____
Home Phone _____ Work Phone _____
Present Address & ZIP _____
 Own Rent _____
From _____ To: _____ Rent/Mortgage \$ _____ / mo.
Landlord/Mortgage Co. Name & Phone _____
Previous Address & ZIP _____
 Own Rent _____
From _____ To: _____ Rent/Mortgage \$ _____ / mo.
Landlord/Mortgage Co. Name & Phone _____
In case of an emergency, contact _____
Relationship _____ Phone(s) _____

EMPLOYMENT INFORMATION

APPLICANT 2 Check if additional information is attached
Current Employer _____
City/State _____
Phone _____ Supervisor _____
Position _____
Gross Income: \$ _____ /mo. OR
\$ _____ /hr., for _____ hrs. per week (on average)
Employed from _____ to _____
 PROOF OF INCOME ATTACHED
Previous Employer _____
City/State _____
Phone _____ Supervisor _____
Position _____
Gross Income: \$ _____ /mo. OR
\$ _____ /hr., for _____ hrs. per week (on average)
Employed from _____ to _____

3. OTHER INCOME Alimony, child support, or separate maintenance income need not be revealed if Applicant does not wish to have it considered as a basis for paying this obligation.

Check if additional information is attached

Applicant	Source	Monthly Amount

4. BANK ACCOUNT INFORMATION

Check if additional information is attached

Applicant	Bank/Credit Union	Address/Branch	Account Number	Account Type	Balance

5. LIABILITIES/MONTHLY PAYMENTS

Check if additional information is attached

Applicant	Lender/Creditor	Loan Number	Loan Type	Balance Due	Monthly Payment

6. VEHICLE INFORMATION

Check if additional information is attached

Applicant	Make/Model	Year	Color	License Number/State

7. OTHER OCCUPANTS (FULL NAME)

Check if additional information is attached

18 or older _____ 18 or older _____
 18 or older _____ 18 or older _____

8. PETS

Check if additional information is attached

Does any Applicant or Occupant own any pets? Yes No If yes, list and describe: (type, name, breed, age, weight, gender, etc.)

9. OTHER INFORMATION

Check if additional information is attached

Applicant 1	Applicant 2	
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you ever declared bankruptcy or suffered foreclosure? If yes, list any payments: \$_____.
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you been evicted or sued for unpaid rent or damages to leased property?
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you ever refused to pay rent for any reason?
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you ever been convicted of a felony or a misdemeanor?

If you answered "yes" to any of the above questions, please explain: _____

10. CONDITION OF PROPERTY

The Property will be leased in the same condition as it is shown unless otherwise agreed to in writing in paragraph 11 below or in an attached addendum.

11. SPECIAL PROVISIONS

12. AUTHORIZATION. Applicants authorize Landlord or Broker(s) to receive any information deemed necessary to evaluate this Application. This information may include, but is not limited to, credit reports, criminal history, judgments of record, rental history, verification of employment and salary, employment history, vehicle records, and licensing records. Applicants acknowledge that all information in the Application is true and correct. Applicants acknowledge that if they present false or incomplete information Landlord may reject this Application. Applicants understand that giving false, altered or incomplete information may result in forfeiture of any payments made in connection with this Rental Application.

I HAVE READ AND AGREE TO THE PROVISIONS AS STATED.

APPLICANT _____ DATE _____
 APPLICANT _____ DATE _____
 LANDLORD/BROKER (Company Name) _____
 OFFICE ADDRESS _____
 PHONE(S) _____ FAX _____ E-MAIL _____
 AGENT/RECEIVED BY _____ DATE _____

FOR OFFICE USE ONLY

Landlord: _____
 Employment: _____
 Credit Report: _____
 ID Verification: _____
 Misc: _____

ACCEPTED
 REJECTED
 BY: _____
 DATE: _____

NOTICES AND INFORMATION
CIVIL RIGHTS ACTS NOTICE

Federal and state laws make it illegal for a landlord, broker, or anyone to use RACE, COLOR, RELIGION, OR RELIGIOUS CREED, SEX, DISABILITY (physical or mental), FAMILIAL STATUS (children under 18 years of age), AGE (40 or older), NATIONAL ORIGIN, USE OR HANDLING/TRAINING OF SUPPORT OR GUIDE ANIMALS, or the FACT OF RELATIONSHIP OR ASSOCIATION TO AN INDIVIDUAL KNOWN TO HAVE A DISABILITY as reasons for refusing to sell, show, or rent properties, loan money, or set deposit amounts, or as reasons for any decision relating to the sale or lease of property. It is also an unlawful discriminatory practice to evict or attempt to evict an occupant of a housing accommodation before the end of the term of the lease because of the pregnancy or birth of a child.

FAIR CREDIT REPORTING ACT NOTICE

15 U.S.C. § 1681 et. seq.

If the Landlord or Broker denies your application based in whole or in part on any information contained in the consumer report authorized by paragraph 12 of this Application, the Landlord or Broker must provide you with oral, written or electronic notice of the denial, and must provide to you: (1) the name, address, and telephone number of the consume reporting agency (including a toll-free telephone number established by the agency if the agency compiles and maintains files on consumers on a nationwide basis) that furnished the report, (2) a statement that the consumer reporting agency did not make the decision to deny the application and is unable to provide you with the specific reasons why your application was denied, (3) information about how to obtain a free copy of your consumer report from the consume reporting agency, and (4) information about how to dispute the accuracy or completeness of any information in a consumer report furnished by the agency. If the Landlord or Broker denies your application because of information from a person other than a credit reporting agency (for example, an employer or prior landlord), the Landlord or Broker must provide you with notice about your right to make a written request to discover the nature of that information.